



St. Patrick Catholic School Extended Daycare Program **2017-2018**

Telephone: 760-529-1014

email: alatasa@stpaddys.org

ID#27-3936338

Welcome to Daycare! 

We look forward to seeing familiar faces and getting acquainted with new ones. Daycare is offered to all St. Patrick Catholic School students. Our Daycare provides a nurturing and loving environment that has a dedicated and attentive staff.

A typical day in Daycare includes time for play, snacks and time for homework. We offer games, arts and crafts, movies, and a safe, fun-filled environment for the care of your children.

Morning Daycare is from 6:45am-7:30am and after school Daycare is from 2:35pm-6:00pm. There will be Daycare on the first day of school. To participate in Daycare, please read, sign and return three (3) forms to the office as soon as possible and mark the envelope: Attention Daycare.

The Daycare Program has its own telephone number, which you will find above. This number is only to be used between 2:35pm and 6:00pm. Please leave all other messages before 2:35pm at the school office. **A PHONE CALL IS THE ONLY WAY TO CONTACT US FOR EMERGENCIES. PLEASE DO NOT EMAIL OR TEXT EMERGENCY INFORMATION!**

Looking forward to a great year!



Mrs. Annette Latasa
Daycare Director

Mission Statement

St. Patrick Catholic School fosters a community where students grow in faith and knowledge in order to bring Christ's light to the world.



There is a one-time registration fee of \$25.00 per new family. This fee is for the duration of your child’s stay at St. Patrick Catholic School

Contracted fees and information:

- Payments are due on the first of each month
- Payments received after the 5th will be charged a \$10.00 late fee
- December and June are ½ payments for contracted families
- There will be a \$12.00 fee for any check returned from the bank
- No bills will be mailed to you (contracted families), payment is due the first of each month. No fee reduction is given for a child’s absences.
- Make all checks payable to St. Patrick School Daycare. Contracted families are encouraged to sign up for automatic payment through your banks online bill pay.
- Please set up the account the following way: St. Patrick Daycare/ 3820 Pio Pico Dr., Carlsbad, CA 92008/Account Number = your last name. Please, no cash.
- Daycare closes at 6:00 pm. **Fees are \$1.00 per minute after 6:00 pm.**

Monthly Payments (After School Fees Only)

	1 Child	2 Children	3 Children
Full Time	\$260	\$360	\$400
4 Days	\$230	\$285	\$360
3 Days	\$185	\$240	\$285
2 Days	\$135	\$185	\$200

Drop-in fees and information

Drop in is available if you need it. If you are running late, please don’t worry, your child/ren will go to Daycare until you arrive. Drop-in rates apply.

Remaining one hour or less

- \$10 for one child
- \$15 for two children
- \$20 for three or more children

Remaining after one hour

- \$20 for one child
- \$25 for two children
- \$30 for three or more children

Morning Daycare (6:45-7:30)-Billed Separately

\$5.00 for one child/\$8.00 for two children



St. Patrick Extended Daycare Registration Form

2017-2018

Dear Parents:

Please fill out the following form and return it to **St. Patrick School, Attention: Daycare**. Please include your one-time nonrefundable registration fee of \$25.00 for each **new** family. Make check payable to St. Patrick School Daycare. Thank you.

Name of Student(s) to be enrolled in the Daycare Program:

_____ Grade _____

_____ Grade _____

_____ Grade _____

_____ Grade _____

Parent Information

Mother _____

Address _____

Phone: Home _____ Work _____ Cell _____

Father _____

Address _____

Phone: Home _____ Work _____ Cell _____

Please indicate what your contract needs are at this time. If your needs change throughout the school year, **changes will not be made until a formal request for change of contract has been received. This can be done by email to Cynthia Orozco at corozco@stpaddys.org.**

Choose One Option for Afterschool

Contracted (After School Only) _____ **OR** **Drop In (After School Only)** _____

_____ Full Time (after school)

_____ 4 days (after school)

_____ 3 days (after school)

_____ 2 days (after school)

Morning Drop in (Only Option)

Morning _____



St. Patrick Catholic School Extended Daycare
INFORMATION CARD
2017-2018

Family Name _____

Home Address _____

Children's Name(s)	Grade	Allergies/Medications
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_____	_____	_____
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_____	_____	_____
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_____	_____	_____
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_____	_____	_____
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Mother's Name _____ 1st Phone _____ 2nd Phone _____

Father's Name _____ 1st Phone _____ 2nd Phone _____

Stepmother's Name _____ 1st Phone _____ 2nd Phone _____

Stepfather's Name _____ 1st Phone _____ 2nd Phone _____

Please name all persons who may pick up your child other than listed above.

_____ Phone: _____
 Name/Relationship

_____ Phone: _____
 Name/Relationship

_____ Phone: _____
 Name/Relationship

_____ Phone: _____
 Name/Relationship

Physician's Name _____ **Phone** _____

Consent: I understand that Daycare does not assume responsibility for payment of a physician.
 In an emergency, Daycare may choose a physician.

Parent Signature _____ **Date:** _____



St. Patrick Catholic School Extended Daycare
2017-2018
General Information and Rules

- Healthy snacks are provided at approximately 3:15. Your child may always ask for additional snacks if they are hungry.
- Daycare is not provided on days when school is not in session and on the following dates: November 10, December 22, March 29, and June 15.
- Morning Daycare: 6:45-7:30 in room 4B. Parents must sign in their children. Children on school grounds before 7:30 will be signed into Morning Daycare.
- Afternoon Daycare: 2:35-6:00pm (Begins at dismissal on minimum days). Any child not picked up after 2:50 will be signed into Daycare.
- Children must be signed out of Daycare by an authorized person. No exceptions.
- The Information Card must list all persons who have permission to sign your child out. Persons other than you will need to show I.D. before we release your child to them. Any person not listed on the Information Card must have a note authorizing them to pick up your child(ren). Please notify Daycare staff immediately of any changes.
- Students must ask Daycare employees to use cell phones or electronic equipment.
- There is a designated “Quiet Zone” classroom for students that prefer absolute silence during homework time.
- Please remind your student that the agreement they signed in computer lab for computer usage applies to after school.

I have read and understand the Daycare program rules and procedures.

_____ Date _____
 Parent Signature

_____ Date _____
 Student Signature

_____ Date _____
 Student Signature